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# THE COTTON CORPORATION OF INDIA LTD.

**(A Government of India Undertaking)**
**'Kapas Bhavan', Plot No.3-A, Sector 10, CBD-Belapur, Navi Mumbai 400 614.**

Tel No: +91-22-27579217, Fax No: 022- 27576030, 27579219
Email: headoffice@cotcorp.com; Website: www.cotcorp.gov.in;
Ministry's Website: www.ministryoftextiles.gov.in

Ref. No: CCI/HO/CTL/PGM/2018-19 Date: 31.08.2018

## TENDER FOR SUPPLY OF

## "PORTABLE GINNING MACHINES"

The Cotton Corporation of India Ltd. ("CCI" or "Corporation"), a Government of India undertaking under the Ministry of Textiles, Govt. of India is engaged in the business of procurement of raw cotton (KAPAS) from the farmers through Agriculture Produce Market Committees (APMC), processing the same into Full Pressed bales (FP bales) and supply of FP bales to domestic mills as well as in export. The Corporation is doing the marketing operations through a network of 19 branch offices located in different cotton growing State and sale offices in cotton consumption States in the country. The Head Quarter of the Corporation is at CBD Belapur, Navi Mumbai.

**SCOPE OF WORK:**

The Corporation intends to install presently 290 nos. of **"PORTABLE GINNING MACHINES"** at various branches of the Corporation in order to extract Lint from Seed Cotton (Kapas) in order to prepare sample for measuring Micronaire. The scope of work shall cover supply of Portable Ginning Machines at site along with its accessories forming part of the technical specification.

# A. TECHNICAL SPECIFICATIONS

**The Portable Ginning machines have the following Technical Specifications:-**

a) Instrument shall be capable of extracting cotton sample from seed cotton (kapas) for cotton parameter measurements.

b) Instrument shall be motor operated with maximum capacity up-to 0.25 HP or equivalent DC motor.

c) Instant Fibre extraction from Kapas.

d) Instrument shall have carrying handle for easy to carry.

e) The weight of the instrument shall not exceed over 20 kgs.

f) Instrument shall also have the facility to operate with hand.

## B: OTHER TERMS & CONDITIONS

i) Interested Tenderers shall submit their Tender in the Tender box located at fourth Floor, Kapas Bhavan, Plot No.3A, Sector -10, CBD Belapur, Navi Mumbai – 400 614 addressed to General Manager (Purchase), THE COTTON CORPORATION OF INDIA LTD. on or before 20.09.2018 by 02.30 p.m., as under:

**Envelope A:** Sealed Envelope "A" marked as "Technical Bid-1" on the envelope shall contain Technical Bid-1 along with EMD D.D/Pay Order & other related documents except financial bid.

**Envelope B:** Sealed Envelope "B" marked as "Financial Bid-2" on the envelope shall contain Financial Bid-2 (Price Quotations).

**Envelope C:** Sealed Envelope C shall contain Envelope "A" and Envelope "B" duly super scribing "**Tender for Supply of Portable Ginning Machines**"

*(Note: Each envelope shall contain the name and address of the Party).*

ii) Technical bid will be opened at 5.00 p.m. on 20.09.2018 in the presence of the Bidders who remain present at the time of opening of Tender.

iii) The Tenderers shall attach self attested photo copies of Certificate registering as an Original Equipment Manufacturer (O.E.M), PAN No & GST No along with Technical bid-1.

iv) **EARNEST MONEY DEPOSIT (EMD):** The Tenderers shall pay Earnest Money Deposit (EMD) of Rs.1 Lakh by the way of Demand Draft or Pay Order of any Scheduled Commercial Bank drawn in favour of "The Cotton Corporation of India Ltd" payable at Mumbai. No interest shall be paid on the EMDs.

v) The tender as per prescribed format shall be submitted with each page of the tender form stamped & signed by the Authorized Signatory.

vi) The Tenderer shall quote their rates strictly as per specifications and format given with complete details on Technical Specifications.

vii) On the basis of actual requirements, the number of instruments to be supplied could vary by 10% on either side.

viii) The tenderers will have to deliver the instrument as per the instruction of the Corporation. The last date of delivery shall be the 60th day from placing the

purchase order. The likely destination and quantity to be delivered at our various Branch Offices are as under:

| Slno | Branch Office | State | Quantity |
|---|---|---|---|
| 1 | Akola | Maharashtra | 31 |
| 2 | Aurangabad | | 35 |
| 3 | Navi Mumbai | | 1 |
| 4 | Indore | Madhya Pradesh | 16 |
| 5 | Ahmedabad | Gujarat | 25 |
| 6 | Rajkot | | 17 |
| 7 | Sirsa | Haryana | 6 |
| 8 | Bathinda | Punjab | 12 |
| 9 | Bhilwara | Rajasthan | 3 |
| 10 | Sriganganagar | | 9 |
| 11 | Guntur | Andhra Pradesh | 39 |
| 12 | Rayagada | Orissa | 6 |
| 13 | Warangal | Telengana | 38 |
| 14 | Mehboobnagar | | 17 |
| 15 | Adilabad | | 24 |
| 16 | Hubli | Karnataka | 11 |
| | | **Total** | 290 |
| Destination/Quantity may change as per requirement | | | |

ix) The detailed address of the Corporation's Branch Offices can be seen/downloaded from our website www.cotcorp.gov.in. The quantity / destinations may vary depending upon the requirement at the time of supply.

x) In case of delay in physical delivery of the instruments from the schedule given in the tender at Clause (7) of part A of Technical Bid-1, a penalty of Rs.250/- per instrument for every week or part thereof, shall be levied on the Tenderer.

xi) CCI shall make 90% payment within seven working days on production of satisfactory report from the respective Branch Head's that the Portable Ginning machines are working satisfactorily along with copy of invoices in quadruplicate, and delivery challan duly acknowledged about receipt of instrument in good & satisfactory working condition at destination.

xii) In case of non-performance of the contract by the Tenderer, the Corporation reserves its right to purchase the unperformed quantity of portable Ginning machines from other sources at the cost & risk of the Tenderer and shall recover the loss from the Tenderer.

xiii) After completion of entire supply in good condition, the balance 10% amount will be released after adjustment of any amount due/penalty etc., if any.

xiv) The EMD amount of Rs. 1,00,000/- will be released after satisfactory completion of warranty period of one year from delivery date.

xv) The tender shall be signed by the person having necessary authorization.

xvi) Tenders received without EMD money is liable to be rejected (except MSME Unit with valid certificate).

xvii) Financial Bid-2 for price quotation shall be opened in respect of only those tenderers who qualify in Technical Bid-1 for Specifications including deposit of Earnest Money and other requirements.

xviii) Tenders containing false, incomplete and/or inadequate information are liable to be rejected.

xix) Corporation reserves its right to accept or reject the tenders. However, in case, any tender is rejected, applicant may seek the reason for rejection. In case, applicant has any query about the tender condition and/or tender process may seek clarification from the Corporation.

xx) **PRE-BID MEETING:** Pre-bid meeting is scheduled on 10.09.2018 by 3.00 pm in the cabin of General Manager (Purchase) at 4th floor of Kapas Bhavan. The Corporation shall endeavor to respond to the queries within the period of 3 days after the date of pre-bid meeting. All the queries and its responses thereto shall be made available by the Corporation on its website http://www.cotcorp.org.in.

xxi) **ARBITRATION:** In case of any dispute or difference arising out of or in relation to the contract regarding Portable Ginning Machines shall be referred to an Arbitrator appointed by the Director (Finance) or Director (Marketing) of the "CCI" and the decision of the sole Arbitrator so appointed shall be final and binding upon parties hereto. The Arbitrator will be governed by the provisions of the Arbitration &

Conciliation Act, 1996 or any statutory amendments or re-enactments thereof. The Arbitration shall be held in Mumbai in English language.

xxii) **AWARD OF CONTRACT:** The Purchase order shall be given to the Lowest Tenderer (L1) only.

xxiii) The L-1 Tenderer to whom Purchase order is placed has to show their proto-type portable Ginning machines as per the technical specifications of the tender within 30 days from the date of purchase order. If L-1 Tenderer fails to show final proto-type instrument with in the period, Purchase order will be cancelled and their EMD will be forfeited. However, Corporation at its own discretion, reserves rights to allot Purchase order to L-2 party.

xxiv) The Tenderer shall provide the complete technical brochures / leaflet which provide the complete technical specifications of Portable ginning machines in Technical bid-1.

**Signature of the Tenderer :**

**Name of the Tenderer :**

**Address & Seal :**

## C: DECLARATIONS

(1). I/We hereby declare that I/We have downloaded the tender documents from The Cotton Corporation of India Ltd., website www.cotcorp.gov.in and printed the same. I/We have verified the contents of the printed documents from the website and there is neither any addition nor any deletion nor any alteration to the content of the tender documents.

(2). I/We declare that the information /tender form downloaded is original and in the event of this being different from the original tender documents, my tender documents may be rejected by the Corporation including forfeiture of earnest money.

(3). I have carefully read the tender document, all the terms and conditions of the tender and shall abide by the same.

**Signature of the Tenderer :**

**Name of the Tenderer :**

**Address & Seal :**

**TENDER FOR SUPPLY OF**

# PORTABLE GINNING MACHINES

## TECHNICAL BID: 1

Details to be filled in all the relevant columns of the tender.
(The ☑ mark in the box shall indicate YES and ☒ mark shall indicate NO)

(1) Name of the Tenderer : .....

Complete Postal Address with Pin code : .....

.....

.....

Telephone No. : .....

Fax number : .....

Name of the Contact Person : .....

Designation : .....

Mobile No. : .....

(2) Whether the Tenderer is registered as Original Equipment Manufacturer (O.E.M) (Copy of Certificate of Registration issued by the Industry dept. or any other Indian Authority shall be enclosed) :

| YES | NO |
|---|---|

(3) Whether the Tenderer is registered as a manufacturing unit as MSME? :

(If Yes, Pl attach concerned valid certificate)

| YES | NO |
|---|---|

| | | | | |
|---|---|---|---|---|
| (4) | If MSME, SC/ST Category?<br>(If Yes, Pl attach concerned valid certificate) | : | **YES** | **NO** |
| (5) | Whether the Tenderer is under startup category?<br>(If Yes, Pl attach concerned valid certificate) | : | **YES** | **NO** |
| (6) | Details of Earnest Money Deposit (EMD)<br>(MSME unit with valid certificate exempted from EMD) | : | D.D. /P.O no……dated……for Rs. 1, 00,000/- (Rupees One lakh only) drawn on…… Bank in favour of the Cotton Corporation of India Ltd., payable at Mumbai is enclosed. | |
| (7) | PAN NO of the Tenderer (Copy to be attached) | : | …… | |
| | GST NO of the Tenderer (Copy to be attached) | : | …… | |
| (8) | Whether the Tenderer is manufacturing Portable Ginning machines to extract Lint from Seed cotton (Kapas)? | : | **YES** | **NO** |
| (9) | Whether the Tenderer can supply 290 nos of Portable Ginning machines on FOR destination basis within 60 days of placing the purchase order? | : | **YES** | **NO** |

(10) The Instrument shall have the following Technical specifications:

| | | | |
|---|---|---|---|
| a) | Instrument shall be capable of extracting cotton sample from seed cotton (kapas) for cotton parameter measurements. | : | **YES** / **NO** |
| b) | Instrument shall be motor operated with maximum capacity up-to 0.25 HP or equivalent DC motor. | : | **YES** / **NO** |
| c) | Instant Fibre extraction from Kapas. | : | **YES** / **NO** |
| d) | Instrument shall have carrying handle for easy to carry. | : | **YES** / **NO** |
| e) | The weight of the instrument shall not exceed over 20 kgs. | : | **YES** / **NO** |
| f) | Instrument shall also have the facility to operate with hand. | : | **YES** / **NO** |

(11) Whether the instrument has a warranty period of one year? : **YES** / **NO**

(12) Whether the Tenderer is in a position to deliver the instruments to all CCI's Branch Offices located in various States? :

| YES | NO |
|---|---|

(13) Whether the Tenderer has provided the complete technical brochures / leaflet which provide the complete technical specifications of Portable ginning machines in Technical bid-1. :

| YES | NO |
|---|---|

**Signature of the Tenderer :**

**Name of the Tenderer :**

**Address & Seal :**

## TENDER FOR THE SUPPLY OF

## PORTABLE GINNING MACHINES

### FINANCIAL BID: 2

### (PRICE QUOTATION)

| | | |
|---|---|---|
| i) Please quote your minimum price per instrument of Portable Ginning machines on FOR destination basis. | Rs. | |

Note: (a) The above price may be quoted having read with specification, and other terms contained in Technical Bid-1, and it shall be inclusive of all accessories, freight, transit insurance and other incidentals etc on FOR destination basis, exclusive of GST.

(b) Price quoted to remain valid for 30 days from the date of opening of this Financial Bid-2.

**Signature of the Tenderer :**

**Name of the Tenderer :**

**Address & Seal :**

## CHECK LIST FOR SUBMISSION OF TENDER FOR THE SUPPLY OF PORTABLE GINNING MACHINES

**TENDERERS MUST CHECK THE FOLLOWING POINTS BEFORE SUBMITTING THE TENDER**

| | | |
|---|---|---|
| 1. | For Point No.2 of Technical Bid-1, whether the Certificate of Registration issued by the Industry Department or any other Indian Authority is enclosed along-with the Technical Bid-1. | **YES** / **NO** |
| 2. | For Point No.3 of Technical Bid-1, whether the MSME valid certificate is enclosed along-with Technical Bid. | **YES** / **NO** |
| 3. | EMD amount of Rs. 1,00,000/- favoring "The Cotton Corporation Of India Ltd.," payable at Mumbai is enclosed along-with the Technical Bid-1. | **YES** / **NO** |
| 4. | Whether each page of the Tender form is stamped & signed by the Authorized Signatory. | **YES** / **NO** |
| 5. | Whether the detailed description/specification of the instrument alongwith the brochure is enclosed with the Technical Bid-1. | **YES** / **NO** |
| 7. | Whether the Envelope A contains Technical Bid-1, other terms, declaration, certificate of registration, description/ specification with brochure along-with EMD money. | **YES** / **NO** |
| 8. | Whether the Envelope B contains Financial Bid-2. | **YES** / **NO** |
| 9. | Whether the Envelope C contains Envelope-A and Envelope-B duly super-scribing "Tender for Supply of Portable Ginning machines", along-with name and address of the Tenderer. | **YES** / **NO** |